

Tuesday 20th September 2022

Wendy Walters BA (Hons) MA
Academy Principal

Chatham Grammar
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A University of Kent Academies Trust School

Dear Parents and Carers,

Welcome to Year 7

As well as having the pleasure of meeting many of the students and you the families at our summer school, since the start of term, I have now had the opportunity to meet all the students. I am impressed at how quickly and positively they have all settled into life at the academy and the beginning of their journey at Chatham Grammar. I am responsible for overseeing the academic progress of Year 7 and Year 8, working closely with Miss Kadejoh, our Pastoral Manager who oversees the well-being of our students In Year 7 and 8. If you have any concerns or information you feel we may need to know, our Pastoral Team can be contacted on refernowcg@universityofkentacademiestrust.org.uk. I wanted to share some key points that may be helpful to yourselves and students as you all settle into life at CG during Term 1.

Personal Tutor (PT) Groups

As well as belonging to a House, each student belongs to a PT or Form group. The teacher who is responsible for the PT is your first point of contact if you have any information, concerns or questions. The PT list and contact emails for these members of staff are below.

PT Group	Personal Tutor(s)	Email
PT1	Miss Mabb Miss Allen	mabb@universityofkentacademiestrust.org.uk allend@universityofkentacademiestrust.org.uk
PT2	Miss Thomas	thomasv@universityofkentacademiestrust.org.uk
PT3	Miss Vina-Perez	vina-perez@universityofkentacademiestrust.org.uk
PT4	Miss Slater	slater@universityofkentacademiestrust.org.uk
PT5	Miss Ward	ward@universityofkentacademiestrust.org.uk
PT6	Miss West	sallywest@universityofkentacademiestrust.org.uk
PT7	Miss Owens	owens@universityofkentacademiestrust.org.uk
PT8	Miss Burbridge Mr Chenu	burbridge@universityofkentacademiestrust.org.uk chenu@universityofkentacademiestrust.org.uk

Meet the PT evening – Thursday 22nd September

You should have already received information regarding our Year 7 Meet the PT evening on Thursday 22nd September. This is an online opportunity to meet with your child's Personal Tutor as we start their first term at Chatham Grammar.

Homework timetable

Homework supports and extends learning in the classroom. Your child will receive their homework according to the timetable below. Personal Tutors will be sharing strategies for

managing homework and recording homework tasks with their groups next week during PT time.

7j1 timetable group

Monday	Tuesday	Wednesday	Thursday	Friday
DT Geog	Art Ethics History	Leadership	Maths	IT Science English

7j2 timetable group

Monday	Tuesday	Wednesday	Thursday	Friday
Art	IT Leadership Geog	English	Ethics History Maths	DT Science

7j3 timetable group

Monday	Tuesday	Wednesday	Thursday	Friday
IT Art	Leadership Geog	English	DT History Maths	Ethics Science

7k1 timetable group

Monday	Tuesday	Wednesday	Thursday	Friday
Leadership Ethics	DT History	IT Geog	Maths	Art Science English

7k2 timetable group

Monday	Tuesday	Wednesday	Thursday	Friday
Leadership English	History	DT Art Geog	IT Ethics	Science Maths

Dance, Drama and Music are set in line with their termly carousel.
MFL are set in line with their lesson.

Term 1 Events

We have our open events towards the end of this term when we welcome prospective families to visit. Therefore, we will be closing at 12 noon on Thursday 13th October and have an INSET day on Friday 14th October. The following week will also see us host many families for live tours.

The Library

OUR COMMITMENT TO YOUR PRIVACY

From time to time we may use your personal information to communicate newsletters or marketing information about events, products and services offered by the school which we feel are relevant to you. We will communicate marketing information to you on the basis of "legitimate interest" due to your current relationship with the school. You will find further information about how we use your personal information in our Data Privacy Notice by visiting <http://www.chathamgirlsgrammar.medway.sch.uk/privacy-parents/>. Should you wish to opt out of receiving these communications at any time you can do so by contacting the school office via email: officeCG@universityofkentacademiestrust.org.uk

The library has been utilising its new online cataloguing system for the past couple of terms. This fabulous new system allows students to search online for books in our catalogue, reserve, review and create their own reading lists. Parents/carers are also able to peruse our stock. Ongoing work will allow the library to fully support the students' curriculum with extra reading, revision guides and contextual resources. Over the year the library will be hosting four clubs: Creative Writing Club; Digital Art Club; Strictly Come Reading; and the Harry Potter Reading Club.

ParentPay

ParentPay is our online payment and consent platform and is used for a wide variety of purchases ranging from trips to meals. You will soon be receiving your login for the platform and can use this to top up your child's breakfast, break and lunch account online. If you experience any issues with using the platform, please contact our Main Office who will be able to support.

Lime Lounge Menus

The Academy's catering is provided by Caterlink who offer a breakfast service (served from 7.30am - 8:35am), a break service and a lunchtime service in the Lime Lounge. Last year we also launched our new catering pod, the Little Lime, which serves food and drink options for students during the times above. More information about our catering partner can be found online by clicking the following link: <https://caterlinkltd.co.uk/>

Policy changes

As we move into a new academic year, we have reflected on our rewards and behaviour policies and have introduced some initial changes and reminders to all students. All students had an assembly on Monday to ensure they were clear on the changes. The assembly explored a range of areas including a new leadership rewards scheme, detention system, a reminder of our mobile phone expectations and sanctions and a review of our Academy Code of Conduct.

As we progress through Term 1 and we finalise and embed our amendments, we will adjust our Behaviour Policy to reflect these changes. This will be shared with parents and carers for your reference.

Nut Free Academy

Just a reminder that we are a nut free site. We have several students who are severely allergic to nuts, so please ensure any snacks are nut free, also if you have handled any nuts, please ensure you wash your hands before entering the site.

Buses

Please be advised that there may be further industrial action by some bus companies in the coming weeks and months. We are already aware that Arriva are proposing further action on 30th September. Please keep an eye on your transport providers and ensure you have put alternative plans in place to enable your child to attend can the academy.

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Attendance

I also wanted to include a brief reminder regarding attendance. I am sure you can appreciate why we need to be updated swiftly if there are changes in the health of your child. Should your child be absent for any reason, please contact the academy by 8.30am for each day of absence. You can call the main academy number 01634 851262, selecting option 1 for attendance or email:

officecg@universityofkentacademiestrust.org.uk

or

attendancecg@universityofkentacademiestrust.org.uk

Please give a brief explanation for the reason for absence, keeping the school updated with any changes. Should we need to discuss this further, you may be contacted by the Attendance department.

Yours sincerely,

Mark Cawthorne
Assistant Principal
Academic Lead for Year 7 and 8

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